

ADDERBURY PARISH COUNCIL

TUESDAY 28 FEBRUARY 2023

Clerk & Responsible Financial Officer
Theresa Goss
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Middleton Cheney
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21 February 2023

Dear Councillors,

A meeting of the Parish Council will be held on **Tuesday 28 February 2023 at 7.30pm** at Church House, High Street, Adderbury to transact the business set out in the Agenda below and you are summoned to attend.

The District Councillors Mike Bishop, David Hingley and Adam Nell and County Councillor Arash Fatemian are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – The Chairman to welcome members of the public and Councillors to the meeting, including newly co-opted Councillor, Mark Gerold.
7.30pm – 7.35pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
7.35pm – 7.40pm
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
7.40pm – 7.45pm
4. **Minutes** – To consider the minutes of the meeting held on 17 January 2023 and any matters arising from those minutes. **(Attached)**
7.45pm – 7.50pm
5. **Chairman's Announcements**
7.50pm – 7.55pm
6. **Open Forum** - Members of the public are invited to raise any items which concern the Parish.
(10 minutes maximum/3 minutes per person)
7.55pm – 8.05pm
7. **Reports from County and District Councillors** - To receive reports from the Adderbury County Councillor and District Councillors. **8.05pm – 8.15pm**

8. Planning

- i) Planning Applications - To note the planning applications considered by the Parish Council since the last meeting. **(Report to follow)**
- ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(Report to follow)**
- iii) Cherwell Local Plan 2040 – To note that the consultation process to be conducted by Cherwell District Council has been delayed.
- iv) Government Consultation on the National Planning Policy Framework (NPPF) – To consider making comments on the Government's NPPF consultation, which includes the removal of the five year housing land supply rules. The consultation end on 2 March 2023.

8.15pm – 8.25pm

9. Village Matters

- i) FOCAL – To receive a report on the work of FOCAL. **(Report to follow)**
- ii) The Community and Sports Centre Project (Milton Road) - To receive a progress report on the building project and an update on the grant funding/fundraising organised by the Parish Council & Working for Adderbury Community (WFAC) Working Group, including the new 'Buy-A-Brick' campaign. **(Report to follow)**
- iii) The Coronation of HM King Charles III – To discuss arrangements for the village event to mark the coronation of HM King Charles III on Saturday 6 May 2023.
- iv) Dog Waste Bin – To discuss a request for a new dog waste bin located on the A4260 in Twyford.
- v) Litter Picking – To discuss arranging a village litter pick.
- vi) Day of Dance 2023 – To note the arrangements which the Morris Groups have put in place for the Day of Dance 2023.

8.25pm – 8.45pm

10. Parish Council Matters

- i) Vacancies – To consider an application for co-option onto the Parish Council. **(Previously circulated)**
- ii) Health and Safety:-
 - To note the play area inspection at The Rise from Councillor Simon Davies;
 - To note the play area inspection at the Lucy Plackett Playing Field from Councillor Simon Davies; and
 - To note the inspection at Adderbury Lakes from Councillor Diane Bratt.
- iii) Parish Council Newsletter – To discuss the contents of the next Newsletter.
- iv) Banbury Local Cycling and Walking Infrastructure Plan – To make comments on the County Council's consultation. The deadline for comments is 28 February 2023, however the County Council will accept comments from the Parish Council until 2 March 2023. **(Previously circulated)**
- v) Walled Garden Allotments – To discuss terminating the tenancy of a tenant at the Walled Garden Allotments.

- vi) Memorial Benches/Seats – To discuss a policy for dealing with requests for memorial benches/seats in the village.

8.45pm – 9.05pm

11. **Finance**

- i) Approval of Accounts for Payment, Income, Uncashed Payments and Bank Reconciliation - To approve the accounts for payment and note the income received since the last meeting, the uncashed payments and the bank reconciliation. **(Reports to follow)**
- ii) Financial Report - To note the financial report. **(Report to follow)**
- iii) Budget Monitoring – To note the budget monitoring from 1 April 2022 – February 2023. **(Report to follow)**
- iv) Information Security Policy – To approve an Information Security Policy for the card readers, linked to the Parish Council bank accounts. **(Policy to follow)**

9.05pm – 9.15pm

12. **Correspondence** - Items of correspondence will be circulated to members.

9.15pm – 9.20pm

The Lucy Jane Plackett Charity

(One Item)

13. **Party in the Park 2023** – To consider a request for use of the Lucy Plackett Playing Field for Party in the Park on 17 June 2023.

9.20pm – 9.25pm

14. **Meeting Dates** – Future meeting dates to be agreed as follows and will commence at 7.30pm and Church House, High Street, Adderbury.

- 28 March 2023
- 5 April 2023 (Annual Parish Meeting at the Methodist Hall)
- 25 April 2023
- 23 May 2023
- 27 June 2023
- 25 July 2023
- 12 September 2023
- 24 October 2023
- 28 November 2023

9.25pm

15. **Items for the Future Agendas/Items of Information**

- Induction for Councillors
- The Pound

9.25pm